



Dr. Robbie Fletcher
Commissioner of Education

KENTUCKY DEPARTMENT OF EDUCATION
300 Sower Boulevard • Frankfort, Kentucky 40601 Phone: (502) 564-3141 • www.education.ky.gov

September 23, 2024

Kathryn (Katie) Drane
[REDACTED]

RE: IDEA Formal Complaint – **Luke Owen Drane** - Agency #2425-C-08

Dear Parent:

This letter comes in response to the Individuals with Disabilities Education Act (IDEA) formal complaint received by our office on September 11, 2024, on behalf of your child, Luke Owen Drane.

Staff from the Division of IDEA Monitoring and Results (DIMR) have carefully reviewed the complaint and determined that we are unable to investigate your complaint as submitted.

Federal and state regulations specify that a formal complaint must include several elements before it can be investigated by the DIMR. These jurisdictional requirements are listed below. Information is highlighted below to specify which requirement(s) have not been met:

- A statement that a school district or public agency has violated federal or state regulations (pertaining to the IDEA)
- The facts supporting the alleged violation
- Name and residence of the child
- Name of the school the child is attending
- A description of the nature of the problem, including facts related to the problem
- A proposed resolution of the problem to the extent it is known
- Information showing that the violation did not occur more than one year before the complaint was sent
- Before the complaint can be processed, the complainant shall certify that a copy of the complaint has been sent to the district.

The United States Department of Education, Office for Civil Rights (OCR) has

jurisdiction over Section 504 of the Rehabilitation Act, which prohibits discrimination by school district based on student's disability. If you believe that the school's action was a violation of your child's rights under 504, OCR may investigate the issue if you file a complaint with its office. (Please note that OCR has a 6-month statute of limitation for investigating complaints.)

OCR's contact information for Kentucky residents is provided below:

Office for Civil Rights

Philadelphia Office
The Wanamaker Building
100 Penn Square East Suite 515
Philadelphia, PA 19107-3323

Telephone: 215-656-8541
FAX: 215-656-8605; TDD: 800-877-8339
Email: OCR.Philadelphia@ed.gov

The formal complaint submitted included allegations of abuse. If you have not already done so, you may wish to report these allegations to the Cabinet for Health and Family Services (CHFS) by contacting Kentucky's Statewide Child Abuse Hotline Number at 1-877-597-2331. Additional information regarding the Kentucky Child/Adult Protective Services Reporting System is available on CHFS's [website](#).

Please contact Tara Harmon at (502) 564-4970 extension 4510, or tara.harmon@education.ky.gov if you have questions regarding this letter.

Sincerely,



Carol Ann Morrison
Division of IDEA Monitoring and Results
Kentucky Department of Education

cc: Matthew Madding, Superintendent
Carmen Robertson, Director of Special Education
Gretta Hylton, Associate Commissioner, Office of Special Education and Early Learning
Linda Funke, Assistant Director, DIMR
Tara Harmon, Complaint Investigator, DIMR



Dr. Robbie Fletcher
Commissioner of Education

KENTUCKY DEPARTMENT OF EDUCATION
300 Sower Boulevard · Frankfort, Kentucky 40601
Phone: (502) 564-3141 · www.education.ky.gov

October 4, 2024

Kathryn (Katie) Drane
[REDACTED]

RE: IDEA Formal Complaint Agency # 2425-C-08

Dear Kathryn:

This letter comes as a follow up to the above-referenced formal complaint against the Graves County School District that was received by our office on September 11, 2024. The Division of IDEA Monitoring and Results (DIMR) notified you in a letter dated September 23, 2024, that the formal complaint you filed did not include one or more of the required components required by law to proceed with a complaint investigation. The letter also stated that you had a period of 10 days in which to submit the required information or the complaint would be dismissed.

The DIMR did not receive the missing information within the allowable 10-day period of time, hence the formal complaint file has been dismissed. You may file a new complaint based on the previous issues if you so desire, but the timeframe of the allegations cannot have occurred more than one year prior to the date the new complaint is received in our office.

Sincerely,

Carol Ann Morrison, Director
Division of IDEA Monitoring and Results

cc: Matthew Madding, Superintendent
Carmen Robertson, Director of Special Education
Gretta Hylton, Associate Commissioner, Office of Special Education and Early Learning
Linda Funke, Assistant Director, DIMR
Tara Harmon, Complaint Investigator, DIMR